

**Parkside Elementary School**  
**2010-2011 School Parent Involvement Plan**

**Parkside Elementary School** agrees to:

- Be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

*(A) that parents play an integral role in assisting their child's learning*

*(B) that parents are encouraged to be actively involved in their children's education at school*

*(C) that parents are full partners in their children's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their children*

*(D) the carrying out of other activities, such as those described in section 1118 of the ESEA*

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent.
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community
- Jointly conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the school's parental involvement policy
- Use the findings of the parental involvement policy evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF)
- If the plan for Title I, Part A, developed under section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency
- Provide to each parent an individual student report about the performance of their child on the State assessment in at least mathematics, language arts, and reading

- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002)
- Provide each parent timely notice information regarding the professional qualifications of the student's classroom teachers and paraprofessionals, as described in section 1111(h)(6)(A)

**Parkside Elementary School's Mission Statement**

**Our mission is to organize our school around students and the work that they are expected and encouraged to do, the quality of the work provided to students so that they learn and achieve at the highest standards, and to base every decision that we make on the improvement of teaching and learning.**

1. **Parkside Elementary School will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental education services, and the rights of parents. Include timeline, person responsible, documentation to be maintained, and the steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].**

<b>Activity/Task</b>	<b>Person Responsible</b>	<b>Timeline</b>	<b>Documentation/Evaluations</b>
Public Meeting Flyer	Confidential Sec. Title I Liaison	First Week of August	Flyer; Postcard School Website
Announcement (marquee and Parent Link)	Head Custodian Confidential Sec.	First Week of August	Photo of Marquee Parent Link Report
Develop an Agenda and Sign-in Sheets	Principal Administrator Confidential Sec.	By the second week of August	Agenda Sign-in Sheets
Annual Public Title I Meeting	Principal Administrators Title I Liaison Teachers	Friday before the first day of school	Agenda Sign-in Sheets
Fall Parent Involvement Night	Reading Coach Title I Liaison Teachers	By end of September	Agenda Sign-in Sheets

2. **Parkside Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].**

Parkside Elementary School will schedule meeting to be held at various times during the day or evening to better accommodate parents. Our school will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising the school's Title I Plan as well as the School Improvement Plan. Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the students test scores and an explanation of the interventions that teachers are using to assist the child in reaching achievement goals. Parents will also be asked to engage in discussion of how they can support these efforts. The school will provide parents with information on how to log in to Virtual Counselor to check and monitor their child's achievement. Parents will also be given suggestions for coordinating school—parent efforts and explanations of homework and grading procedures. The school will offer parents a special workshop each year to provide an explanation of statewide assessment systems, standards, and other accountability measures. Also, the school will host several academic literacy training where childcare will be provided.

3. **Parkside Elementary School will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Section 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].**

Parents will be invited to participate in and become active members of our School Advisory Council (SAC) and School Advisory Forum (SAF). At the SAC/SAF meetings, parents will be provided information regarding the school's Title I allocation (inclusive of professional development and parent involvement allotments). Notification of meeting dates will be posted on school marquee and in school newsletter. Parent Link phone calls will go out informing parents of the meeting day and time. Parents will be allowed to provide input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by parents, staff, and students. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

4. **Parkside Elementary School will provide parents of participating children the following [Section 1118(c)(4)]:**
- **Timely information about the Title I programs [Section 1118(c)(4)(A)];**
  - **Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];**
  - **If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and**
  - **Note: If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parent of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].**

Parkside Elementary School will provide information about Title I programs in a timely manner, using various methods of communications (newsletter, website, meetings). Information about Title I programs, Next Generation Sunshine State Standards (NGSSS), Grade Level Expectations (GLEs), Florida Comprehensive Assessment Test (FCAT), Stanford and forms of academic assessment will be shared with parents during Open House/Title I Information Meeting, parent conferences, and/or any other time a parent requests such information. Classroom teachers will explain and discuss the school's curriculum, the NGSSS, GLEs, FCAT, Stanford, and any other types other types of assessments used to measure student progress during Open House or at any other meeting. Title I teachers and administration will explain Title I programs and opportunities at the Title I Public Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the annual Title I Public Meeting. FCAT and any other assessment data will be shared along with the status of AYP through the school newsletter and on the school website.

5. Parkside Elementary School will implement activities, which will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their children to improve their children academic achievement [Section 1118(e)(2)].

Content	Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Documentation/Evaluation
Curriculum and Instruction	Parent Meeting on Standards and Assessments	Administration Reading Coach Lead Teachers	Parents will be provided with grade specific brochures/ handouts outlining and identifying the NGSSS and the strategies they can use at home.	End of September/ early October	Flyer School Website Agenda Sign-in Sheets Evaluation Forms
Next Generation	Individual Conferences	Teachers Guidance	Teachers will conduct	First Quarter	Flyer STAR System

<b>Standards FCAT Benchmark Assessments etc.</b>		Counselor	individual conferences to discuss each child's assessment results, expectations, and goals for the school year.	Marking Period	Sign-In Conference Forms
<b>Reading</b>	Parent Meeting	Administration Reading Coach Teachers	Parents will be provided with grade specific instructional strategies and resources that they can use at home.	Once per year	Flyer Agenda Sign-In Sheets Evaluation Forms
<b>Math</b>	Parent Meeting	Administration Reading Coach Teachers	Parents will be provided with grade specific instructional strategies and resources that they can use at home.	Once per year	Flyer Agenda Sign-In Sheets Evaluation Forms
<b>Writing</b>	Parent Meeting	Administration Reading Coach Teachers	Parents will be provided with grade specific instructional strategies and resources that they can use at home.	Once per year	Flyer Agenda Sign-In Sheets Evaluation Forms
<b>Science</b>	Parent Meeting	Administration Reading Coach Teachers	Parents will be provided with grade specific instructional strategies and resources that they can use at home.	Once per year	Flyer Agenda Sign-In Sheets Evaluation Forms

<b>Technology</b>	Parent Meeting	Administration Reading Coach Teachers	Parents will be provided with grade specific instructional strategies and resources that they can use at home.	Once per year	Flyer Agenda Sign-In Sheets Evaluation Forms
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6. Parkside Elementary School will offer the following training to staff that will educate its teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and school [Section 1118(1)(3)].

<b>Content of the Session</b>	<b>Person Responsible</b>	<b>Timeline</b>	<b>Correlation to Student Achievement</b>	<b>Documentation/ Evaluation</b>
Value of Parental Involvement: an email newsletter will be distributed to teachers that will include information on the value of parental involvement.	Administration Title I Liaison	Quarterly throughout the year	Improve the ability to work effectively with parents by providing examples of best practices for parental involvement.	Email newsletter
Communicating and working with parents	Administration Title I Liaison Lead Teachers	August Staff PLC Meeting	Improve the ability of staff to work effectively with parents.	Agenda Sign-in Sheets Evaluation/Feedback
Building ties between home and school	Administration Title I Liaison Lead Teachers	October Staff PLC Meeting	Improve the ability of staff to work effectively with parents.	Agenda Sign-in Sheets Evaluation/Feedback
Cultural	Administration	January	Provide	Agenda

Sensitivity	Guidance Counselor Title I Liaison	Staff PLC Meeting	information to staff on the various cultures represented in the school to increase cultural awareness	Sign-in Sheets Evaluation/Feedback

7. **Parkside Elementary School** will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home to the extent feasible and appropriate (including but not limited to other federal programs such as: Head Start, Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI) [Section 1118(e)(4)].

Program	Coordination
Individuals with Disabilities Education Act (IDEA)	Supplemental instruction support provided by the school will be discussed with parents during the development of the student's Individualized Education Plan (IEP).

8. **Parkside Elementary School** will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118(e)(4)].

Activity	Specific Steps	Person Responsible	Timeline	Documentation /Evaluation
Title I Mobile Unit Visits	Request District's Title I Mobile	Title I Liaison Reading Coach	Once a year	Mobile Unit Request Forms
Title I Parent Resource Center	Inform parents of the available service	Title I Liaison	Monthly and/or Quarterly	School Newsletter Flyers Agenda
School's Parent Resource Center	Establish location and resources	Title I Liaison Other designated staff	Available daily	School Newsletter Flyers

	(computer, chairs, table, instructional materials)			Agenda

9. **Parkside Elementary will provide full opportunities for participation in parental involvement activities for all parents (including parents of children with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(c)(5) and 1118(f)].**

Parkside Elementary School will provide the School Parent Involvement Plan (SPIP) in English, Spanish, and Haitian Creole. Parents will be sent notification of the plan in the school's newsletter, website, and made available in the front office of the school. All correspondences regarding the parent meetings will be created in the aforementioned languages and distributed to parents to increase participation. Translators will be available at all parent meetings and made available when needed.

**School-Parent Compact:**


As a component of the school-level parental involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

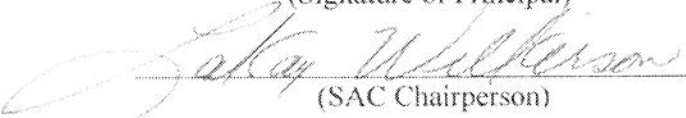
**Adoption**

This School Parental Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the minutes of the School Advisory Council/School Advisory Forum Meeting.

This policy was adopted by the school on May 6, 2010 and will be in effect during the 2010-2011 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before August 23, 2010.

  
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 (Signature of Principal)

5/6/10  
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 (Date)

  
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 (SAC Chairperson)

5/6/10  
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 (Date)